



Halton Agricultural Society

8490 Lawson Road, P.O. Box 142, Milton, Ontario L9T 8T3
Telephone: 905-878-5689, Fax 905-875-1491, Email: miltonfair@cogeco.net

CONTRACT INFORMATION FOR FOOD CONCESSIONS at the 165th MILTON FALL FAIR SEPTEMBER 21, 22, 23, 2018

Space for food concession will be allocated on a "FIRST COME, FIRST SERVED" basis. Therefore, completed applications for food concessions and a cheque payable to the HALTON AGRICULTURAL SOCIETY should be returned to the Secretary at the above address as soon as possible.

THERE WILL BE NO REFUNDS MADE FOR CANCELLATIONS MADE AFTER SEPTEMBER 3rd 2018.

**Payment accepted in cash only for applications after September 3rd, 2018.
No post dated cheques will be accepted.**

The Halton Agricultural Society will take all reasonable precautions for the protection of all public and private property, but will not be held responsible for any loss or damages. Each night, all concessions are to be made secure and all material is to be cleared away, so that there will be no loose material around your booth. No loudspeakers or objectionable noise will be tolerated in the Concession area. All items for sale, including tickets for various lucky draws, are to be sold within your booth and UNDER NO CIRCUMSTANCES ARE ANY SALES TO BE NEGOTIATED IN THE ROADWAYS. No Counter Space, awnings, tables, chairs or any other part of a display may extend onto driveway, except beside #2 Hall.

The Halton Agricultural Society reserves the right to eject any concession that does not comply with the objectives of the Fair. The Board of Directors maintains the absolute right to evict any Booth or Concession from the Fairgrounds should any of the Rules and Regulations not be followed. The Halton Agricultural Society will not permit the sale of any type of knives, lighters, drug paraphernalia or any other illicit products. Anyone displaying or selling these items will be asked to leave immediately with NO REFUND!

SET-UP TIMES:

Set up may begin at 9am on September 21st, 2018 for all concession space and must be ready for operation by 3 p.m. NO CONSTRUCTION WILL BE PERMITTED AFTER 3 P.M. THE HALTON AGRICULTURAL SOCIETY REQUESTS THAT NO SALES TAKE PLACE UNTIL 3 P.M. All concessions and exhibits shall be open during normal operating hours of the fair **and cannot be taken down until 5 pm September 23rd, 2018.** Booths and Exhibits must be off the property by midnight September 23rd, 2018 as there will be no security and the Halton Agricultural Society will not be responsible for anything left on the grounds.

NOTE:

- Concessionaires must supply all their own equipment. The Fair Board **does not** supply chairs or tables.
- Only **paper based** cups, dishware, and food packaging as defined by the Waste Diversion Guidelines of Halton Region is allowed.
- A Deposit of \$100 is required for Garbage, Clean-up, Damage, or Leaving Early. It will NOT be refunded if you leave garbage, damage, use food packaging not eligible for the green cart, or leave early.
- NO CANDY APPLES, CAMEL APPLES, CANDY FLOSS, POPCORN, CAMEL CORN, SNOW CONES AND ICE ARE TO BE SOLD.

HOURS OF OPERATION:

All Food Concessions:	Friday, September 21st	3:00 p.m. - 11:00 p.m.
	Saturday, September 22nd	9:00 a.m. - 11:00 p.m.
	Sunday, September 23rd	10:00 a.m. - 5:00 p.m.

WEEKEND HYDRO RATES:

110 volt (15 amp.) outlet: \$35.00 per outlet

All other connections requiring an electrician: \$250.00 per connection

Connections requiring an electrician will take place **9am - Noon on September 21, 2018 AND WILL BE DONE BY A QUALIFIED ELECTRICIAN SUPPLIED BY THE HALTON AGRICULTURAL SOCIETY ONLY.** Any unauthorized hook ups will be disconnected and you will be asked to leave the grounds. (Please advise on your contract if you require this service.)

CONCESSION PASSES:

Two passes are supplied to each food concession vendor.

Additional passes may be purchased at \$15 per pass.

Passes may be picked up at the office prior to the fair or on the day of set-up before 4 p.m.

Passes will not be mailed out unless requested in advance.

PLEASE NOTE: PASSES MUST BE WORN AT ALL TIMES. FAILURE TO DO SO WILL RESULT IN YOU BEING CHARGED ADMISSION WHEN YOU ENTER THE GROUNDS AND REFUNDS WILL NOT BE GIVEN.

TENT PERMITS:

Tent Permits are required by the Town of Milton on any tent larger than 645 sq. ft. Please contact Suzanne Gilbert at the Town of Milton (905) 878-7211 for further details. IT IS YOUR RESPONSIBILITY TO MAKE ARRANGEMENTS.

NOTE: Concessionaires must supply all their own equipment. The Fair Board does not supply chairs or tables!!

Attention: FOOD CONCESSIONS ONLY

It is your responsibility to file a "**Food Vendor Application**" with the Regional Municipality of Halton Health Department at least 4 weeks prior to the fair. The Regional Municipality of Halton Health Department may be reached at 905-825-6000. The Health Department Inspector has the authority to enter the grounds and inspect your concession.

Please see attached notice regarding Fire Department Requirements!

HOW TO GET TO THE MILTON FAIRGROUNDS:

The Milton Fall fair takes place on the Milton Fairgrounds in the heart of Milton. The Grounds are located at:
136 Robert Street, Milton, Ontario

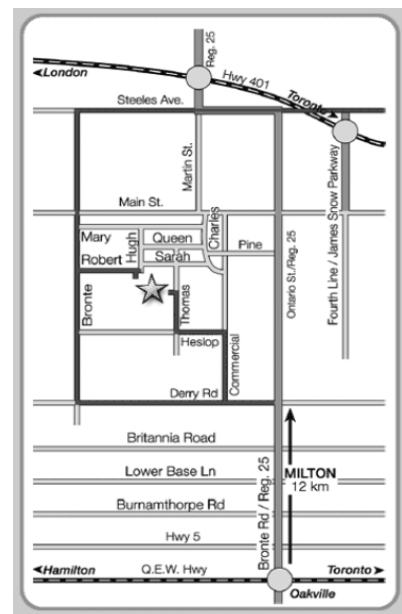
Directions:

From 401:

- North on James Snow Parkway
- West on Steeles Ave.
- South on Bronte St.
- East on Robert St. (entrance on Robert Street)

From QEW:

- North on Hwy 25
- West on Derry Road
- North on Bronte Street
- East on Robert Street



Your cheque is your receipt! You will not receive a confirmation by mail.

Once your cheque is cashed, consider that your confirmation!

Hope to see you at the 2018 Milton Fall Fair.



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Office Use Only:

FOOD

Paid: _____

Date: _____

HRHD: _____

Insur: _____

APPLICATION FOR CONCESSION SPACE AT THE 165th MILTON FALL FAIR SEPTEMBER 21, 22, 23, 2018

ALL PRICES INCLUDE HST

COMPANY NAME: _____

Flat rate for food concessions is \$500.00 for 20 linear feet frontage = \$500.00 (HST incl.)

Additional space available at \$17.00 per linear foot. **You must book exactly what you need, not less.**

Extra feet required _____ x \$17.00 per linear foot = _____ (HST incl.)

Use of a Generator (Y/N) _____ Decibel Level _____

NOTE: All Propane, natural gas or other hydrocarbon fuelled equipment will have a current inspection report and the equipment must meet the guidelines set out by the Ministry of Consumer and Commercial Relations before the concession opens. Anyone not producing a current certificate will be subject to inspection prior to concession opening. Cost of inspection would be the responsibility of the vendor. NO REFUNDS. See attached sheet for more information.

HYDRO REQUIREMENTS:

110 volt (15 amp) - # of outlets required: _____ X \$35.00 per outlet = _____ (HST incl.)

OR

ALL OTHER CONNECTIONS (requiring an electrician) is a flat \$250.00 (HST incl.)

Number of special connections required: _____ X \$250.00 = _____ (HST incl.)

These special connections will be done by a qualified electrician supplied by the Halton Agricultural Society. Hook ups will take place 9 a.m. till noon on September 21, 2018. Make sure you are present at that time.

CONCESSION PASSES:

Two (2) supplied with each food concession contract.

Extra passes required? ___ No ___ Yes _____ X \$15.00 per pass = _____ (HST incl.)

Note: Passes must be worn at all times. Failure to do so will result in you being charged admission when you enter the grounds and refunds will not be given.

SECURITY DEPOSIT :

= **\$100.00**

TOTAL AMOUNT OF CHEQUE ENCLOSED:

(NSF Cheques Subject to \$30 charge)

\$ _____ (HST incl.)

List all foods and beverages to be sold:

NOTE: NO CANDY APPLES, CARAMEL APPLES, CANDY FLOSS, POPCORN, CARAMEL CORN, SNO CONES AND ICE ARE TO BE SOLD.

Name of Company or Individual Requesting Concession Space: (PLEASE PRINT)

Address: _____ Postal Code _____

City: _____ Email: _____

Phone Number: _____ Fax Number: _____

We have carefully read this Contract and information which accompanies this form and agree to abide by the Regulations outlined herein.

IN ORDER FOR THIS CONTRACT TO BE VALID, THE HOLD HARMLESS AGREEMENT MUST BE SIGNED. (SEE BELOW)

SIGNATURE: _____ **DATE:** _____

Due to the difficulty in acquiring liability insurance for the fair, it is necessary for all participants in events, livestock exhibitors and concessionaires to sign a "Hold Harmless" agreement against all claims (demands, losses, costs, damages, actions, suits) on proceedings by any third party howsoever caused.

All exhibitors must show proof of \$2,000,000 liability insurance naming the Halton Agricultural Society.

HOLD HARMLESS AGREEMENT:

_____ shall Indemnify and Hold Harmless the Halton Agricultural Society, their members, agents and employees from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by any third parties that may arise out of, or may attribute to, all operations performed by or carried out by
(Print first and last name of Concessionaire)

_____ his agents, employees, or servants or anyone for whose acts he may be held liable, howsoever caused.
(Print first and last name of Concessionaire)

(Signature of Authorized Signing Officer or Exhibitor or Tenant)

Witness

OFFICE INFORMATION ONLY:

Number of Passes Purchased: \$ _____

Total Payable: \$ _____

GST Collected: \$ _____

How Paid: _____ Cash _____ Cheque _____ Money Order

Comments: _____



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ATTENTION:

Vendors Operating Propane, Natural Gas or other Hydrocarbon Fuelled Equipment

Due to the difficulty of acquiring liability insurance, it is the responsibility of the Vendor named below to:

- ensure that the equipment being used is in safe working order and meets the requirements of all local and Provincial legislation
- that the equipment is installed/operated in a safe manner
- that all persons operating the equipment are trained in its safe use and their duties and emergency procedures
- equipment must be certified for use by any of the following:
 - Canadian Gas Association (CGA)
 - Underwriters Laboratories of Canada (ULC)
 - Underwriters Laboratories Inc. (CUL)
 - Warnoch Hersey (WH)
 - Canadian Standards Association (CSA)
 - International Approval Services (IAS)
 - and in some cases:
 - American Gas Association (AGA)
 - Underwriters Laboratories (UL)
- the owner/operator shall provide documentation which affirms that the equipment under their control is in safe acceptable working condition

I, the undersigned, understand and will abide by the guidelines outlined above and will be responsible for all propane, natural gas or other hydrocarbon equipment operated at the 2017 Milton Fall Fair by myself or my employees.

Company Name: _____

Authorized Signing Officer or Vendor Operator

Witness

Date:

Date:

Note: All Propane, natural gas or other hydrocarbon fuelled equipment will have a current inspection report and the equipment must meet the guidelines set out by the Ministry of Consumer and Commercial Relations before the concession opens. Anyone not producing a current certificate will be subject to inspection prior to concession opening. Cost of inspection would be the responsibility of the vendor.

NO REFUNDS IF EQUIPMENT DOES NOT PASS INSPECTION.